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| Member | Week 6 | Week 7 | Week 8 | Week 9 | Week 10 | Week 11 | Week 12 |
| Motiana | Assessment review | Task allocation GitHub CLI Collaboration for developers | Software development workflow using Github | Task reassignment Document/ artifact management and review | Review Team Profile, Tools, Group Reflection | Review Skills and Jobs and Project Plan and Description | Review final draft and overall report, presentation |
| Joanna | Assessment review | Task allocation Software testing | Consultation with the development team, finalise the software requirements | Defining testing parameters for user interface, software element and quality aspects from user perspective | Assisting the development team in conducting unit testing | Integration testing of combined units | Comprehensive testing of all the tasks web application is designed to do. i.e. QR scanning, access to customer/client login portals, receive push notifications etc |
| Simon | Assessment review | Needs analysis of specific back-end development requirements | Detailed report on Database handling with MongoDB, selecting the appropriate package according to project requirements |  | Detailed consultations with lead developer, evaluating the integration issues, recommend changes is necessary | Detailed report on integrating a Chatbot but mainly from theoretical and functionality purposes, aim is to conceptualise the eventual end product | Review of the working prototype, testing the integration of various components from development perspective. |
| Roshan | Assessment review | Task allocation Project Plan, description, Front-end development | Detailed project plan, hardware, and software requirements. Front end development, Angular Bootstrap for user interface, customer/client login/dashboard | Webhosting using Netlify, predominantly for static content management and website development | Preparing a working prototype highlighting basic functionality | Webhosting using Heroku. Working prototype and other content require a more dynamic environment. Netlify no longer viable. | Testing prototype, preparing group website. |
| Mason | Assessment review | Task allocation Skills and Jobs | Consultation with project manager to create specific roles | Report on the role of project manager, and the development team | Report on the role of software tester | Report on the role of technical support | Review the final submission and assess whether the described roles in Skills and Jobs match the tasks performed by the project team |
| Amer | Assessment review | Task allocation Project manager | Create specific roles within the team, delegate tasks. Define project parameters, describe internal deadlines | Check progress, re-assignment of tasks in case of extenuating circumstances. Check workloads | Start preparing final report, review feedback from A2 and make changes to components to be carried over to A3. Check with team if anyone wishes to make changes to their profiles or ideal jobs | Update project documents and artifacts to the final report, review progress, review deadlines. Prepare final MS Teams meeting report. | Prepare final report, seek feedback from team members, make changes. Final check on the completed items, final review of deadline, seek extension if required. Submit final report and MS Teams pdf. |